



Date: 02/15/18

Title: Director of Satellite Services
35 hours per week (benefits eligible)

Program: Satellite Services

Responsibilities: Provide supervision to staff for satellite programs and projects that involve embedding staff in other organizations (such as the warming center and health clinics). Coordinate operations, including staffing, budget management, and outcome tracking; provide direction, development, supervision and coordination to staff; provide clinical support to MHA's residential services; present and attend workshops, conferences, and various community forums to promote MHA's mission-driven services; oversee and coordinate agency's training/outreach efforts; develop new/enhanced community support services in collaboration with other MHA administrators; provide direct services to clients as needed; respond to crisis calls as needed; prepare annual program budget with consultation with Chief Finance Officer and Executive Vice President; compile or oversee compilation of reports required by outside entities; review and approve requests for service dollars as applicable; and perform other duties as assigned.

Requirements: Master's degree in a Rehabilitation, Mental Health or related field and 4 years post graduate experience in mental health and rehabilitation and 2 years supervisory experience preferred. Experience in the development of programs, budget planning, and fiscal monitoring preferred. Experience with OMH and OASAS regulations preferred. Strong written and verbal communication skills and organizational skills. Strong computer skills needed. Experience working with a diverse population preferred. Valid driver's license and willingness to use own car for agency purposes required.

If interested in position please mail or fax resume by 03/01/18 to:

Mental Health Association of Rockland County, Inc.
Attention: Human Resources
140 Route 303
Valley Cottage, NY 10989
Fax #: 845-268-3461
E-Mail: dejesust@mharockland.org

EOE

Due to the high number of applicants, only successful candidates will be notified